

F O R W A R D P L A N

FOR THE PERIOD : 1 JANUARY 2012 TO 30 APRIL 2012

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Physical Environment Portfolio

Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Executive Board	Not before 1st January, 2012	Management Team, Safer PPB, Environment and Urban Renewal PPB.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Tim Gibbs
St Michael's Golf Course - Change to Capital Programme	Council	8 February 2012		None.	Wesley Rourke
Digital Economy and Inclusion Strategy	Executive Board	9 February 2012	Consultation has been undertaken with key partners,	Minutes from Employment Learning Skills	Tim Gibbs

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			the Broadband Innovation Group and the Employment Learning Skills and Community PPB.	and Community PPB 8 June 2011 (item number 6)	

Children Young People and Families Portfolio

To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre	Executive Board	26 January 2012	Schools and Riverside College; Young people; Unions; Businesses; Communities; 14-19 partnership; Dioceses; Primary Care Trust; Representations should be made to the Strategic Director Children and Enterprise.	Raising the Participation Age: supporting local areas to deliver DCSF 2009 www.dcsf.gov.uk ; Expanding a maintained mainstream school by enlarging or adding a sixth form - a guide for local authorities and governing bodies;	Strategic Director - Children and Enterprise
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				www.dscf.gov.uk	
Wade Deacon Proposal to provide Sixth Form Provision	Executive Board	26 January 2012	<p>Schools, staff, parents, pupils, post 16 providers, YPLA, 14-19 Partnership, Members, Planning, LEP, other LA neighbours, Diocesan Authorities.</p> <p>Any person wishing to make representations should do so during the consultation period on the proposal and during the statutory representation period in writing to the Chair of Governors, Wade</p>	<p>Consultation Documents; Presentation by Wade Deacon High School; Statutory Notice, Proposal and Representations - all available from Wade Deacon High School; Presentation by Riverside College, available from Riverside College</p>	

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			Deacon High School.		
Provision of Information Advice and Guidance	Executive Board	12 January 2012	<p>The following Greater Merseyside Local Authorities: Liverpool, St Helen's, Knowsley, Sefton, Wirral and Connexions.</p> <p>Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director Children and Enterprise, by 30 November 2011.</p>	Minutes of meetings on Connexions with Greater Merseyside Local Authorities; Guidance on All Age Careers Service; White Paper - The Importance of Teaching - November 2010; Specifications for IAG provision.	

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Ratify the 14-19 Strategic Commissioning Statement for 2012-13	Executive Board	12 January 2012	<p>Consultation with the Children's Trust Commissioning Group, the 14-19 Strategic Partnership and key focus groups within 14-19 structures by means of presenting the 14-19 Strategic Commissioning Statement and supporting information and gathering feedback.</p> <p>Any person wishing to make representations, should do so in writing to Gerald Meehan, Strategic Director, Children and Enterprise by 20 December 2011.</p>	Paper to Executive Board; 14-19 Strategic Commissioning Statement 2012-13; Appendix A - Strategic Analysis; Appendix B - Employment Learning and Skills	

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To consider the Recommendations of the National Autistic Society's Review of Autism Provision in Halton	Executive Board	9 February 2012	All Halton Schools and Colleges; Health Organisations; Neighbouring Authorities; Voluntary Organisations; Elected Members. Any person wishing to make representations should do so in writing to Jennifer John, Grosvenor House, Runcorn by 31 January 2012.	The Review of Autism Provision in Halton - National Autistic Society recommendations	
Halton Safeguarding Children Board Annual Report	Executive Board	12 January 2012	Halton Safeguarding Children Board was	The HSCB Annual Report 2010-11	

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			<p>consulted on the contents of Annual Report at their Main Board on 20 September and was asked to endorse it at their Development Day on 15 November 2011.</p> <p>Any person wishing to make representations should do so in writing to Tracey Holyhead, Grosvenor House, Runcorn by 31 December 2011.</p>		

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Health and Adults Portfolio

Public Health Re-organisation of services to the Local Authority	Executive Board	Between 1 January 2012 and 29 February 2012	Health PPB, Children, Young People and Families PPB NHS Partner Organisations and staff. Attendance at relevant meetings to present and discuss the key issues.	Documents will be available during the consultation process.	Dwayne Johnson
	Executive Board	Before 31 December 2012	Any person wishing to make representations about this matter should contact Dwayne Johnson, Strategic Director, Communities in writing at Halton Borough Council, Municipal Building, Kingsway, Widnes		Dwayne Johnson

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			by 1 December 2011.		
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Resources Portfolio

Risk Management Policy and Strategic Risk Register	Executive Board	12 January 2012	Directorate Senior Management Teams; Divisional Manager Performance and Improvement; Chief Officer's Management Team.	None.	

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Deputy Leader and Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Swain

Health and Adults Portfolio Holder – Councillor Wright

Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Sustainability Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor McInerney

Transportation Portfolio Holder – Councillor Stockton